

PARENTS' MEETING

I. Meeting Preparations

- a) Choose a format. Will each team pick a date for their own meeting, or will there be one meeting for all the parish teams involved in that particular sport with individual team meetings at the end of the general meeting?
- b) Send a notice to all parents about the meeting. In the notice stress the importance of the meeting along with the date, time and site. It should also be pointed out that the meeting is for parents, not players. However, special arrangements should be made for parents who might not be able to attend without their children.
- c) A follow-up phone call to remind parents about the meeting may be helpful. This could be done by enlisting the aid of parents to set up a chain calling system.
- d) Invite the parish pastor to the meeting.
- e) Get organized. Have some type of handout with an agenda to give to the parents at the meeting.

II. Parish Meeting Agenda Items

- a) Opening Prayer
- b) Introductions
(Parish Athletic Director, Commissioners, Board Members & Coaches)
- b) Goals of the CYO Program
- c) Parish Goals, Procedures, & Expectations
- d) CYO sport-specific rules for this level of play
- e) CYO "No Cut Policy" / explain how teams are divided at your parish
Fee charged for each participant with breakdown of how this fee is used
- f) Expected behavior of parents at games/practices
(toward their children, teammates, opponents, officials and others)
- Consequences of a Safe School Ordinance violation
- g) Equipment which the parish will provide
- h) Equipment needed and where it may be purchased
- i) Sites and schedules for practices/games
- diocesan CYO website (www.cyss.org/CYO/index.htm)
- diocesan CYO recorder/weather cancellation hotline (419-243-4296)
- j) Insurance (CYO carries no insurance for individual athletes)
- k) Fundraising projects
- l) Post Season Banquet
- m) Emergency Medical Authorization Form
- n) Player/Parent Contract - Review the Parent Code of Ethics
(have all parents stand and read the Parent Code of Ethics together)
- o) Coaches Code of Ethics
(have all coaches stand and read the Coaches Code of Ethics together)

III. Individual Team Meetings Agenda Items

- a) Introduction of all parents to each other
- b) Specific goals for the team
- c) Plan you will use as the coach to accomplish these goals
- d) How playing time will be distributed
- e) Team rules (i.e.: missing practice, misbehavior, etc.)
- f) Ways parents may assist in attaining program/team goals
- g) How parents should handle concerns during the season
(chain of command, when,)
- h) Acceptable drop-off/pick-up times of players to/from practices and games
- i) Team travel plans