

DIOCESE OF TOLEDO PRINCIPALS' BULLETIN MARCH 12, 2010

[Cyss.org](#) ~ [Calendar](#) ~ [Principals' Web Page](#) ~ [Forms Due Web Page](#)

FROM THE SUPERINTENDENT...

Recently, Bishop Blair sent a letter to Pastors, Pastoral Leaders, and Parish Finance Council Members. That letter concerned a new formula for parish assessment. I was given permission to share the letter with you. You can see it by clicking on the link:

<http://www.cyss.org/pdf/BishopParishAssessmentLtFeb192010.pdf>

Any questions should go to Deacon Ron Henderson or Steve Sickmiller in the Diocesan Finance Office in the Catholic Center.

There are some significant changes. For example, those schools that receive direct subsidy from the parish (or parishes) will no longer be charged a "head tax." The funding will come through the new parish formula as explain in the attached letter. Head tax will remain as in the past for those schools that do not received parish subsidies.

Also, the letter has a section concerning "scholarship fund assessment." That new assessment will increase the amount of money for scholarships through the "One Faith...Many Blessings" tuition scholarship program. This is great news for many of our parents and certainly for our schools as well! We will be able to give more scholarships and/or scholarships at a higher dollar value. However, it is important to note that the changes will not take place immediately. The number of scholarships and the amount of each scholarship for next school year will remain as indicated on our CYSS web site. A reminder, due dates for the 2010-2011 scholarship application process are:

- May 14: One Faith...Many Blessings Scholarship applications due at CYSS
- May 21: One Faith...Many Blessings Scholarship verification forms due at CYSS

A REMINDER - UPCOMING DATES:

- March 15: Golden Apple applications due at CYSS
- April 22: Spring Principals' meeting at St. Michael's, Findlay
- May 4: Catholic School Orientation for new teachers and principals at St. Wendelin, Fostoria
- June 17: Diocesan Technology Conference at Olscamp Hall, Bowling Green State Univ.
- June 21, 22: Catholic Educators' Academies – "Designing Professional Learning Communities" – Toledo area: at St. Joseph, Sylvania, outside Toledo t.b.d.
- Aug. 3: Leadership Institute at Maumee Bay State Park
- Aug. 8, 9: Pre-School Professional Development Workshop
- Sept. 17: Catholic Educators' Conference at the Stranahan Theater in Toledo

UNIVERSITY OF TOLEDO SCHOLARLY SAVINGS PROGRAM UPDATE:

Recently CYSS shared with schools The University of Toledo's new [Scholarly Savings Account](#). This is a partnership between the University and all Ohio public, private, and parochial schools. The program will provide students with a scholarship incentive for completion of 8th grade and each successful year of high school. Qualified students have the ability to earn \$10,000 of UT scholarship money while in high school. The program will start with students who are currently in the 8th grade (high school class of 2014.) The basic requirement will be to achieve an overall cumulative G.P.A. of 3.0 or higher at the end of the senior year in high school. Each school can also add additional criteria if they wish. Students from all schools in Ohio are eligible.

CYSS will be sending information to schools that have 8th grade classes asking for information about these students so that we can pass this along to the University of Toledo and enroll students into this program. CYSS will then forward the information to UT. Each subsequent year, high schools will then be involved in the process of reporting information on these students as well. UT will be sending us a PDF flyer soon that you can send home to your families with more information. They can now go the link above and see the most recent information.

This program will be on the Spring Principal Meeting agenda with further Q&A opportunities.

Please note: CYSS has completed the "online district registration form" on behalf of all of our schools. So, individual schools should not complete the registration form.

ELEMENTARY SPRING MATH COMPETENCY TEST:

Previously CYSS had planned to have in place an end-of-year Math competency test to be administered in May beginning this school year. Last year a group of math educators helped with question selection and 10 schools participated with piloting the first phase of the test. Our next step was to pilot the second half of the test this past fall and then finish developing the final test for administration this spring.

Unfortunately a number of circumstances caused some delays with this timeline, one of which was the change in ASP budgets for schools this year. We have continued to work on this project and plan to pilot the second half of our work with several schools later this spring with our goal being to have a finalized test ready for next year. We continue to work with Scantron to keep costs for testing and assessment affordable for schools as we plan to expand the assessment opportunities for schools. If you have any questions, please call Carolyn Jaksetic at CYSS, 419-244-6711, ext. 621.

WAIVER DAY APPLICATIONS:

The new Waiver Day application for "Innovative Educational" programs is still not available on the ODE website. Schools may plan their calendars including these waiver days and then make application

for approval as soon as the application forms are available. CYSS will notify schools as soon as we are informed. Please remember that CYSS will be making application for a waiver day for all schools for the Catholic Educators' Conference scheduled for Friday, September 17 and that we are asking elementary schools to hold one day in reserve for an inservice for teachers on the new Math Course of Study.

SCANTRON SPRING TESTING:

Elementary schools that will be doing spring testing for Scantron can begin on Monday, March 22. We would like all testing to be completed by Friday, April 30. If your school would need to go beyond this date, please notify Carolyn Jaksetic at CYSS. Please note that there is no additional charge for Spring testing. The \$11.60 per student fee that schools paid in the fall covers the entire academic year.

EDUCATORS' SUPPORT FUND INFORMATION AND APPLICATIONS:

As part of the One Faith, Many Blessings Comprehensive Campaign, Catholic Educator grants will again be available for School Year 2010 – 2011 beginning March 1, 2010.

Grants not exceeding **\$1,000.00** will be provided to full-time Catholic school teachers and administrators for use in graduate or post graduate course work in a field related to their subject matter.

Educators must be enrolled or enrolling in a master's program and pursuing a degree in education.

Grants will be awarded based on the following criterion:

- enrollment in a graduate/doctoral program
- post graduate work in your field or a related field
- number of years of teaching in a Catholic school
- if an applicant has already received a grant
- Those seeking post-graduate credit

Actual funds will be given only as reimbursement once the awardees have presented proof of credit received and a copy of their bill.

All grant requests must be submitted by application between March 13 – May 1 of each year (see application form at www.CYSS.org or call 419-244-6711 for a copy.) Recipients will be announced no later than June 1 for coursework to be completed by May 31st of the following year. Application forms can be found on the CYSS website beginning March 3.

Please note: A total of 45 grants may be given each year. A proportionate number of grants have been allotted to each of 6 regions in the diocese based on the number of teachers employed in that region/deanery in order to ensure equal distribution across the diocese.

LICENSE INFORMATION:

As we go into our "busy season" of license renewals, it is a good idea to print out the Steps to Renew Certification form from the CYSS website. This can be found on the Teacher page, under the link to Professional Development Forms. A few helpful reminders...

- It is Diocesan policy that all teachers obtain new BCI/FBI reports when renewing licensure. This puts the educator on a natural five-year cycle that aligns with his/her license. Please send a hard copy of the reports to Vicki Fitts at the CYSS office and indicate that the reports are to also be sent electronically to ODE.
- The link to updated license applications is on the CYSS website. The Dept. of Education will not accept any applications dated prior to January, 2010.
- If you are renewing with CEUs, the annual \$10 CEU fee does apply. This is an annual fee, regardless of when the CEUs were earned during the renewal cycle.

- LPDC Chairpersons, please sign the LPDC cover page, not the actual license application. The signature on the license application will be that of the superintendent. The school district and IRN number should be left blank as well. That will be completed by the CYSS office.
- All approved license paperwork is to be sent to:

Vicki Fitts
 Diocese of Toledo
 1933 Spielbusch Ave.
 Toledo, OH 43604

Do not send any paperwork directly to ODE in Columbus.

ENTRY YEAR TEACHERS/BEGINNING TEACHERS:

Teachers who completed the **Entry Year Praxis III Program** last academic year, and did not transition your two year license, must do so this year. The license application is available on the CYSS website.

Teachers who are just now completing the **Beginning Teacher/Mentor Program** for this academic year, may begin applying to transition their two-year license at this time. If your license does not expire until June 30, 2011, you may wait until January 2011 to transition.

The same license applies to both the Entry Year Teachers and Beginning Teachers. **Do not send the application through your LPDC.** Please complete the application, sign both pages, and have your mentor sign where appropriate. Send the completed, signed application and check for \$100, payable to “Treasurer, State of Ohio” to:

Vicki Fitts
 Diocese of Toledo
 1933 Spielbusch Ave.
 Toledo, OH 43604

Do not send paperwork directly to the Dept. of Education. Leave the school district, IRN number and superintendent signature lines blank. They will be completed by CYSS.

WRITING COMPETENCY SCORERS NEEDED:

Language Arts teachers are needed to score the May, 2010 Writing Competency Assessment. The scoring will take place at the Catholic Center in Toledo on June 10th (3rd grade), June 11th (5th grade), June 14th (7th grade) and June 15th (7th grade) from 8:30 AM – 4:00 PM. Scorers will receive a \$70.00/day stipend; 0.7 CEU’s per day; breakfast, lunch, and snacks. Teachers may apply to score as many days as they wish.

Please note that we will be piloting an alternate way of documenting the scoring of the 3rd grade Writing Competencies. Scorers will make notations on a copy of the scaled down rubric that will be attached to each individual Student’s Writing test. Training for all scorers will be provided.

Submission of the Application Form by March 30, 2010 can be done in one of three ways:

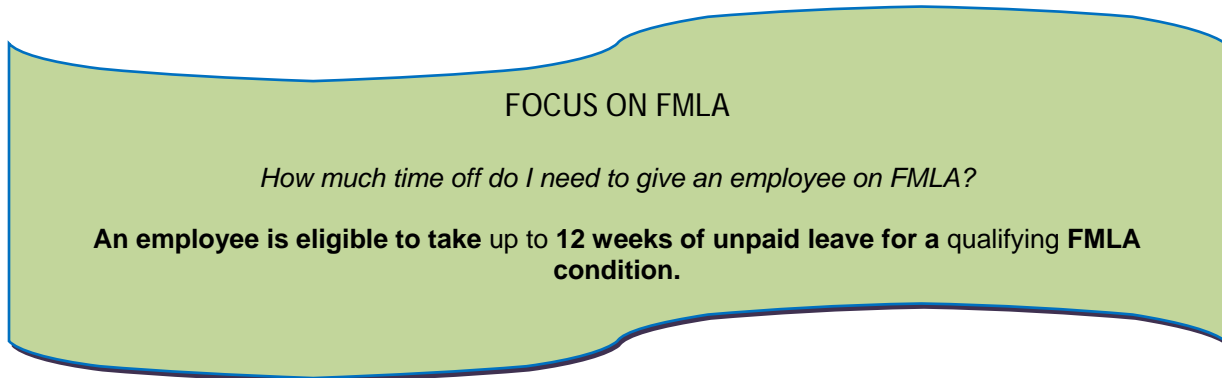
1. U.S. Mail the **application form** to CYSS, Attn: Joni Coci, 1933 Spielbusch Ave. Toledo, OH 43604
2. Scan and email the completed **application form** to Joni Coci at: jcoci@toledodiocese.org.
3. Paperless [Go Green!] via [the online form](#).

CONGRATULATIONS TO UT LEADERS TEAM!

We would like to extend our congratulations to the following educators on being selected to participate as teacher-leaders in the University of Toledo Leaders program focusing on renewable energy education.

Susan Bastian	Sylvania Franciscan Academy, Sylvania
Brooke Bradley	CCMT School, Rosary Cathedral Campus, Toledo
Susan Grod	All Saints Catholic School, Rossford
Kristi McKinley	St. Francis de Sales High School, Toledo
Mary Ann Obringer	St. Bernard Catholic School, New Washington
Peggy Riehl	Gesu Elementary School, Toledo
Tim Mahoney	Cardinal Stritch High School, Kateri Catholic School, Oregon

These educators will begin their work this summer and we look forward to their sharing their learning with all of us.



POSITION OPENINGS:

PRINCIPAL:

Blessed Sacrament Parish in Toledo is seeking a principal beginning in the 2010-2011 school year for the elementary school, grades Pre K-8. A practicing Catholic with teaching experience and Ohio licensure is required. A Master's Degree in Education and administrative experience is preferred. Please send resume with references to Blessed Sacrament Parish, 4227 Bellevue Rd., Toledo OH, 43613 attention John LePla. Application deadline is April 9, 2010.

HIGH SCHOOL PRESIDENT:

St. Ursula Academy, an all-girl Catholic High School in Toledo, Ohio is seeking a new President. The President shall provide Catholic leadership, administrative competence, vision, fundraising and public relations expertise needed for St. Ursula to fulfill its mission.

The successful candidate will be a proven leader in fundraising and possess the following attributes: excellent relational skills, practicing Catholic with an advanced degree with leadership experience in Catholic education and/or business, evidence of success in soliciting major gifts, demonstrated leadership in strategic planning, evidence of successful fiscal management, and a collaborative leadership style. More detailed information on the school is available at www.toledosua.org.

Letter of interest with resume or curriculum vitae are invited and may be submitted to:

Jeanine Alexander Jalexander@toledosua.org

St. Ursula Academy
4025 Indian Rd
Toledo, OH 43606

PRINCIPAL:

St. Charles Borromeo Parish, Lima, Ohio is seeking a dynamic, faith filled Catholic principal for a large, culturally-diverse elementary school (grades pre-K through 8, with approximately 500 students), for the 2010-2011 school year into the future. Teaching experience is required, but a Masters in Educational Administration is preferred. Applications are available on line at: www.st-charles.org or call Fr. Steve Blum, pastor, at 419-228-7635. Application deadline is March 31, 2010.