

Toledo Diocesan Testing Program 2008-2009 Testing Timeline

July, 2008:

SCANTRON

(reference/help web page: <http://www.cyss.org/Scantron/ScantronPS.html>)

Student information will be “rolled over” in July. That means that students already in the student data base will be moved up to the next grade automatically. We would suggest that prior to the end of June, 2008, schools:

- 1) transfer students out of their data base to a receiving school if you know where a student is going; or to the “Transfer” school if you do not know where a student is going.
- 2) move a student out of the “New Student” school if they are coming to your school for the upcoming school year.
- 3) request student ID numbers from Shari Beier for any new students and enroll them in the data base. Do not assign numbers yourself. Remember to enroll students at their current grade level as they will automatically be moved up in July roll over.

SCANTRON STUDENT/CLASS UPDATES

- Once 2007-2008 students have been rolled up to the next grade for the 2008-2009 school year, school “location controllers” will have to:
 - Update/create the 08-09 “classes”
 - Enter students into the appropriate class
- “How to’s” for the above can be found on schools’ Scantron site:
 - click into the “help” tab
 - look under the “content” list for “create classes”
 - –or- use the search feature to find the information
- If additional assistance is needed, call Shari Beier at CYSS; 419.244.67811 ext. 628; 800.926.8277

August, 2008:

ACRE

Order forms for the ACRE Religion test will arrive in elementary and high schools. Order forms must be returned to Joan Prater in the Catechetical Department by a date to be announced. There has been a change in the price of the tests, and how student information will be reported to schools. Please refer to the 4-18-2008 “Principals Bulletin” for further information.

SCANTRON FEE

Scantron testing for next school year will be \$11.60 per student. This includes Math, Reading, Science, and Language Arts. (This is only a \$2.00 per student increase.)

September, 2008:

Administrator and/or Technology Coordinator training for those administering the Scantron Test for the first time will be offered.

Week of 9/08 A sample letter will be given to schools to use as parent communication about the Diocesan Testing Program (ACRE, Scantron, and the *Writing* test.)

Questions

7/30/2008

ACRE – Call Joan Prater, CYSS ext. 367

Scantron – Carolyn Schmidbauer, CYSS, ext. 621

Writing Competency – Ann Sardeson, CYSS, ext. 631

October, 2008:

- 9/29 – 10/31 Schools will administer the Scantron Performance Tests to students in grades 3-8 via the Internet.
- 10/6 -10/17 Administer the ACRE Religion Tests (grades 5, 8, 12)
Schools will return the ACRE answer sheets to ACRE via UPS or Fed Ex. DO NOT U.S. MAIL. Invoices will be sent to schools from CYSS. ACRE test results will be sent to the schools approximately two weeks if you request a hard copy report. Otherwise results will be sent electronically this year.
- 10/27 – 11/9 Grades 11, 12: OGT

November, 2008:

Teacher and Administrator in-service to learn how to read and interpret test data from the Scantron Tests for those educators new to the diocese or needing more support, will be offered.

March, April 2009:

- 3/16 – 3/29 High Schools will administer the Ohio Graduation Test (all 5) to 10th graders and 11th and 12th graders who have not passed all 5 sections.
- 4/6 – 4/10 Writing Competency Prompts and instruction will be posted on CYSS website.
- 3/23 – 5/1 Schools will administer the Scantron Performance Tests to students in grades 2-8 via the Internet.

May, 2009

- 5/4 – 5/8 Writing Competency Test administered to Gr. 3, 5, 7
- 5/11 – 15 Writing Competency Make-up week
- 5/18 Writing Competency Tests due to CYSS

June, 2009

- 6/15 - 19 Summer OGT Test Administration
- Writing Competency Tests will be scored over the summer. Dates TBA

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